

IFTA AUDIT COMMITTEE TELECONFERENCE
June 9, 2009

PARTICIPANTS:

AnnMarie Chamberlain	Dan Young
Dawn Lietz	Bob Turner
Bob Schwab	Tammy Trinker
Gene Hall	Tony Dewell
Charmin Tillman	Debbie Meise
Audrey Martel	Jeff Hood
Fred Alleman	Scott Bryer

Absent: Hoa Quach

Ballot 5 & 6 Membership Vote:

Vote to move forward as amended: Ballot 5: Unanimous “yes”; Ballot 6: Unanimous “yes”

Final chance to review and recommend corrections on ballots #5 and #6, as drafted by IFTA Inc (Debbie). Deadline is 8:00 AM (Mountain Time), Wednesday, June 10, 2009.

Review of Minutes May 19 Teleconference:

Minutes from the May IFTA Audit Committee teleconferences were reviewed and accepted.

Resignation of Mark Byrne :

Jeff Hood, IN replaced Mark Byrne, NE as the Mid-West Region representative on the Audit Committee. Jeff is no longer an “At Large” member for the North East. Ann Marie is sending emails to the region for a North East member. Bob and Scott were asked if they knew of anyone for the NE. Scott said he would put feelers out for a replacement and Bob didn’t know of anyone.

Review of Planning Committee Teleconference:

AnnMarie is supposed to email all Audit Committee members the “catch phrases” submitted. Anyone with any other suggestions should submit them by email to Ann Marie by the deadline of July 1, 2009.

A300 and 400 Revision Discussion:

Dan had submitted a suggestion to have the language in A300 closely match the same language in the IRP APM. Gene suggested that the language should be similar because the audit processes were similar, but that the reference to “Tag Year” is changed to “License Year”. Gene and Tony will draft a ballot for the language change to A300. No changes were submitted for A400.

Updates:

Joint Audit Committee:

Marge is requesting volunteers to submit to her the number of trucks that they will be able to audit. Audrey stated that Marge hoped to have the records sent to the volunteers by June 30, 2009.

Compliance Audit Working Group

Jeff stated that IFTA, Inc. has entered into the discussion about the Compliance Audit Working Group previously started by IRP, Inc. The IFTA Board has stated that IFTA, Inc.'s involvement will be based on the ability to determine the scope and timeline. IFTA/IRP is working to get a grant to fund the project.

IRP has been trying to determine the scope and timeline based on the Jefferson Wells document and IRP survey. At this point, the scope and timeline still has not been determined. IFTA will send out a survey to the jurisdictions. This survey with the information IRP has already gathered will be used to determine the areas that need to be addressed as well as those areas that everyone agrees that no changes need to be made. Those areas where no change is needed will be removed from the discussion.

Auditor 101 Webinar

Discussions on the Webinar have been suspended until early August. No updates will be given until after the next meeting.

Committee Charter

AnnMarie voiced some concerns about the term limits placed on Audit Committee member by the Charter. The concerns are about whether the Vice-Chair and Chair are still considered "committee members". AnnMarie's concern is that if the Vice-Chair and Chair are considered members, then are they still limited to the three two year terms. If so, then only new members (or those with two years or less) will be eligible for the Vice-Chair and Chair. Jeff and Gene are looking into the matter.

New Business:

Assigned jurisdictions

Everyone will be assigned some jurisdictions from their region to contact about the upcoming workshop in February 2010. The goal is to boost attendance by letting everyone know that the workshop is in a new location and at a new time. Ann Marie will be assigning the jurisdictions to us.

Alternative Fuels Committee

A committee has been formed, at the request of the Board, to study Bio Diesel. This committee will be looking at the taxation of Bio Diesel as well as any other

information requested by the Board. Jeff stated that IN has just completed their first Bio Diesel manufacturer and the audit results are approximately \$106,000.

Once Planning Committee completes the revised agenda for the audit workshop, AnnMarie will email everyone a copy.

NOTE CHANGE: Next Meeting is Tuesday, July 14, 2009 at 11:30 AM
(Eastern).